

Enduro Motorcycle Practice Coronavirus Disease (COVID-19) - Risk Assessment

Date of Event:	18 th October 2020	ACU Permit Number: N/A		
Venue Name & Address:	Halstead Hills, Sible Hedingham, Essex CO9 1 UH		Risk Assessment:	Combating Coronavirus Disease (COVID-19)
Helipad Coordinates:	51.953474 0623317			

Riders are responsible for reporting to the organisers of any additional or unforeseen hazards. The organisers will then risk assess the observations and then take appropriate action to protect Riders and their safety and all other people affected by the hazard identified.

Item	Routine work activity	Hazards (something that could cause harm)	Who might be harmed?	Risk Rating Factor (RRF)	Risk Level (RL)	Control Measures	Risk Rating Factor (RRF)	Residual Risk Level (RRL)
1.	<ul style="list-style-type: none"> General Conditions for attending this event. 	<ul style="list-style-type: none"> Social distancing not being maintained and increasing risk of virus being passed on by any individuals that have been infected by the virus. Not complying with washing hand advice. 	Officials Organisers Riders Medics	2x3	High	<ul style="list-style-type: none"> Stop all non-essential persons attending the event. No Spectators allowed. All riders and support persons shall give their name, address and contact number for TRACK & TRACE use before entering the event. Temperatures shall be taken before entry. Reduce contact between Riders at all times. No gatherings of over six persons on any area or part of the event including the catering van. SIGNAGE WILL BE DISPLAYED. All persons must be spread out, no exceptions. Face coverings are recommended to be worn by riders on entry to the event, when in the pit / paddock areas. Once all precautions are put in place, we will issue the COVID SECURE STATEMENT and place in a prominent position for everyone to see. 	1x1	Low

						<ul style="list-style-type: none"> • KEEP TO THE 2 METRE DISTANT RULE AT ALL TIMES EVEN DURING BREAKS FROM PRACTICE. where possible, however if breached 1m+ with risk mitigation, such as face mask, facing the same direction and not shouting. • Any person showing signs of a PERSISTENT DRY COUGH, DIFFERCULTY BREATING, LOSS OF TASTE OR SMELL inc FEVER is to be sent home immediately. • DO NOT GO TO HOSPITAL OR YOUR GP. Do not contact NHS 111 unless you have a persistent cough, breathing difficulties or a loss or change to your sense of smell or taste after 7 days. • Do not contact the First Aid Responders at this event for COVID related symptoms. • If you feel unwell, report to the organisers and go home. • Follows all Marshalls instructions at all times. • If marshals are repairing the track or attending to an incident, riders shall slow down and follow instructions. • The Health & Safety Adviser will be present & monitoring during the event. • It is critical that everybody observes the following key behaviours: • HANDS - Wash your hands regularly and for 20 seconds. • FACE - Wear a face covering in indoor settings where social distancing may be difficult, and where you will come into contact with people you do not normally meet. • SPACE - Stay 2 metres apart from people you do not live with where possible, or 1 metre with extra precautions in place (such 	
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						as wearing face coverings or increasing ventilation indoors).		
2.	<ul style="list-style-type: none"> Access and exits Parking Area Layout Paddock Area Layout Start Area Layout Lack of communication / loss of control 	<ul style="list-style-type: none"> Parking issues Danger entering or leaving the event. Segregation of official's & Riders Access to the circuit for emergency vehicles. 	Officials Riders Medics	2x3	High	<ul style="list-style-type: none"> When setting up the areas, distancing measures shall be erected. This should include signage, tape and barriers. Bays shall be erected to assist in maintaining 2m distancing. Access and Egress planning including traffic management shall be planned before the event. Parking facilities shall be marked clearly to include separation. FOLLOW the directions of the traffic marshals at all times. Officials shall be present at the entrance and will check for event entry permission. Anyone displaying COVID19 symptoms must be refused entry to the event, this will include persons who have travelled in the same vehicle. ONLY TWO PERSONS travelling together in one vehicle shall be admitted to the event. 1 Rider & 1 Helper Only. DO NOT BRING ANY OTHER PERSONS IN YOUR VEHICLE. Do not leave your vehicle at any time until parked in the appropriate area. Marshals and officials shall be supplied with a 2-way radios to communicate and control the event and situations that arise. 	1x1	Low
3.	<ul style="list-style-type: none"> Attending the event 	<ul style="list-style-type: none"> Rider breaching the restriction rules. Social distancing not being maintained and increasing risk of virus being passed on by any individuals that have been infected by the virus. 	Riders	2x2	Med	<ul style="list-style-type: none"> Riders list shall be created before the event. Anyone not on the list shall not be permitted to attend. Remind all riders etc about social distancing required in all areas at this event. Signage shall be erected to remind all riders of this condition. NO EXCEPTIONS! 	2x1	Low

						<ul style="list-style-type: none"> Require all club officials to wash or clean their hands before entering or leaving associated areas. All officials are to wear PVC/PVU protective gloves where possible. NO SIGNING ON PERMITTED. PHOTO ID only shall be allowed at the main gate. All Riders shall always wear their helmets when riding a motorcycle. No paddock riding whatsoever. Sensibly riding at low speed to the start and back to the carpark is permitted. No competitor may give pillion rides at our event. Any rider found not complying with the rules shall be asked to leave the event. 		
4.	<ul style="list-style-type: none"> Track Safety Track Preparation Course easing 	<ul style="list-style-type: none"> Potential collisions Falls from Motorcycles Rough ground Injuries Broken Bones 	Riders Support Riders Marshalls	2x2	Med	<ul style="list-style-type: none"> The organisers will carry out course grading before the event with either grading equipment (Harrow) or subcontracted bulldozer to smooth out bumps and ease the conditions. This shall assist in making the track safer to ride and limit potential injuries that may affect or put pressure on the NHS services. The Health & Safety Advisor and marshals shall attend the event and control speeds on track. Riders are reminded to slow down when marshals etc are on the track or dealing with situations. The wooded section shall remain an option for riders who wish to ride. Easing shall take place with no extreme sections included with just standard general woods riding. All stumps shall be sprayed ORANGE or YELLOW to highlight their presence. 	2x1	Low

						<ul style="list-style-type: none"> Riders are reminded to enjoy themselves, but also reminded the need to reduce speed for safety reasons. No Excessive Jumping shall be permitted. No Excessive riding allowed. Riders in breach of the rules will be asked to leave the event. 		
5.	<ul style="list-style-type: none"> First Aid Provisions 	<ul style="list-style-type: none"> Use of Medical Response Vehicles (Off-Road) Medical personnel may suffer serious injuries from accidents involving medical response vehicles when driven over potentially hazardous off-road terrain. Dealing with COVID 19 conditions 	First Aid Responders	2x2	Med	<ul style="list-style-type: none"> Medical personnel are trained and experienced in driving emergency vehicles at off-road at sports events. Drivers of medical response will wear personal protective equipment clothing when dealing incidents and accidents. They should be trained in responding with COVID 19 procedures and policies that protect front line medics when dealing with IP that may have the virus. This should include face masks, face shield and gloves. If and where possible, first aiders shall stand 2 metres away from the injured persons (IP) and discuss injuries before committing to breach the 2m distancing rule. However, if breached 1m+ with risk mitigation taken into consideration. First aiders shall submit their own risk analysis before the event. See further advice on how First Aiders shall attend to an IP in COVID 19 Conditions. https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/ 	2x1	Low
6.	<ul style="list-style-type: none"> Working in work parties / areas Working on tracks or paddock's (Parc Firm) Parking areas 	<ul style="list-style-type: none"> Contact with others Surfaces contact Contact with Tools Infected areas. Shared areas. Unidentified infected persons. 	Officials Club members Riders	2x3	High	<ul style="list-style-type: none"> Follow all contingency plans where created including the governments, medical and scientific advice. Create shift work for and try to reduce contact between person where possible. 	1x1	Low

		<ul style="list-style-type: none"> Spreading the virus. 				<ul style="list-style-type: none"> Always remember to follow the governments advice when working and communicating with others. Try to restrict group meetings and use social distancing when communicating or having meetings. Use 2 way radios / mobile phones to organise and plan when on site. All tools shall be cleaned before issue. Helpers and Marshals shall be responsible for cleaning down tools and equipment used. Introduce staggered start and finish times to reduce contact on the track. Monitor access and egress points to enable social distancing. – we may need to change the number of access and egress points to reduce congestion to and from the track or decrease to enable monitoring. 		
7.	<ul style="list-style-type: none"> Use of Equipment - Brush Cutters, Strimmer's & Hand Tools etc. 	<ul style="list-style-type: none"> Cuts and Bruises Eye Injuries Back Pain Trapping fingers and body parts 	Marshalls & Officials / Work Parties	2x2	Med	<ul style="list-style-type: none"> Organisers will ensure that equipment is maintained and kept in good working order, with safety guards fitted etc. Equipment must be wiped down before and after use. Persons using motorised brush cutters and strimming equipment are experienced and competent - they will take regular breaks and wear the correct PPE such as suitable eye protection; hearing protection; gloves and a harness Organisers using general hand tools will be familiar with their use and competent to use. 	2x1	Low
8.	<ul style="list-style-type: none"> Use of Equipment - Track Maintenance Plant & Machinery 	<ul style="list-style-type: none"> Fatalities Injuries From tractors, machinery, trailers etc 	Marshalls & Officials / Work Parties	2x2	Med	<ul style="list-style-type: none"> Due to the specialist nature of track maintenance work shall only be carried out by competent and experienced operators that will use track maintenance plant & machinery. 	2x1	Low

						<ul style="list-style-type: none"> Cleaning of controls shall be carried out and distancing shall be maintained. 		
9.	<ul style="list-style-type: none"> Manual Handling 	<ul style="list-style-type: none"> Back pain or injury Trapping fingers or body parts Causing damage to legs / arms or feet. Heavy objects Awkward objects 	Marshalls & Officials / Work Parties	2x2	Med	<ul style="list-style-type: none"> Use the quads for moving items around the track, start, paddock and car park area. Wherever practicable manual handling aids will be used. Organisers will follow safe manual handling techniques. If necessary the organiser and relevant others will discuss difficult manual handling activities beforehand to agree a safe system of work that incorporate COVID 19 protective procedures. 	1x1	Low
10.	<ul style="list-style-type: none"> Working with Electrical Equipment (Generator etc) 	<ul style="list-style-type: none"> Electrocution Burns Shock 	Marshalls & Officials / Work Parties	2x3	High	<ul style="list-style-type: none"> The installation of electrical services will be carried out by competent persons. The condition of electrical cables and portable generators shall be checked before use etc. Equipment shall be visually inspected prior to use and any items found to be damaged will not be used. Suitable circuit protection will be used on all temporary electrical installations. Electrical cables and connections are to be IP rated for outdoor and wet weather use. The COVID 19 protective measures shall apply. 	1x1	Low
11.	<ul style="list-style-type: none"> Smoking/Vaping 	<ul style="list-style-type: none"> Social distancing not being maintained and increasing risk of virus being passed on by any individuals that have been infected. 	All persons who smoke or Vape	2x2	Med	<ul style="list-style-type: none"> All personnel to maintain 2 metre space where possible, however if breached 1m+ with risk mitigation. Remind persons that they are not allowed to congregate whilst smoking / vaping in any area. Please return to your vehicles to smoke or Vape where possible. 	1x1	Low
12.	<ul style="list-style-type: none"> Mud on Roads Adjacent to the Event 	<ul style="list-style-type: none"> RTAs Slippery and dangerous road conditions 	General Road Users	2x2	Med	<ul style="list-style-type: none"> Warning signage will be used to inform passing motorists of mud hazard on the road. 	1x1	Low

		<ul style="list-style-type: none"> Motorists and others may be injured from road traffic accidents caused by slippery road conditions as a result of mud being carried onto the highway from an event. 				<ul style="list-style-type: none"> Road sweeping will be arranged if required or necessary. Signage for COVID 19 protection and social distancing shall be erected to advise all persons of the requirements when attending this event. 		
13.	<ul style="list-style-type: none"> Waste Management & Diseases 	<ul style="list-style-type: none"> Persons may become infected through contact with bio waste from general waste handling. Also, through contact with COVID 19 virus 	All persons	2x1	Low	<ul style="list-style-type: none"> Organisers will adopt good hygiene practice and to reduce the risk of infection, gloves and other protective clothing shall be provided. Riders are required to take their waste home with them and not leave at the event. Anyone caught leaving waste / bottles/ cans / tissues etc will not be returning to any of our events. Please follow the general conditions section for maintaining and cleaning surfaces etc. 	1x1	Low
14.	<ul style="list-style-type: none"> Temporary Structures 	<ul style="list-style-type: none"> Persons at the event may suffer serious injury if struck by flying parts from a temporary structure that has blown away. 	All persons	2x1	Med	<ul style="list-style-type: none"> Temporary structures such as tents, marquees, awnings, shall be built by competent persons and secured. Structures shall not be constructed or used in high winds. 	1x1	Low
15.	<ul style="list-style-type: none"> Noise 	<ul style="list-style-type: none"> Organisers/officials or marshals may suffer discomfort and potential hearing damage from the prolonged use of noisy equipment or exposure to Riders machine noise. 	All persons	2x2	Med	<ul style="list-style-type: none"> Organisers/officials or marshals shall wear suitable hearing protection when exposed to loud noise. Powered Equipment is maintained to ensure they run as quietly as is possible. Riders are reminded that excessively load machine shall not be permitted at the event. 	1x1	Low
16.	<ul style="list-style-type: none"> Control of Substances Hazardous to Health 	<ul style="list-style-type: none"> Fuel spillages Chemical Burns to skin. Eye injuries. 	Organisers Riders	2x2	Med	<ul style="list-style-type: none"> Use suitable cleaners to wipe down all surfaces. Know what you are using, and the safety precautions of the substance being used. 	1x1	Low

	(COSHH)					<ul style="list-style-type: none"> Read the instructions before use so that you are aware of what it can or can't be used for. Make sure that you are wearing the correct PPE & RPE when carrying out cleaning. Be careful when using cleaners or bleach and wear suitable gloves and eye protection. 		
17.	<ul style="list-style-type: none"> Transmission risks Contact with others 	<ul style="list-style-type: none"> Infected persons or identified infected persons. Spread of Covid 19. Surface contact. Doors, handles, surfaces contact. Unclean and unmanaged areas. 	Organisers Riders	2x3	High	<ul style="list-style-type: none"> All officials, marshals, Riders shall FOLLOW THE GOVERNMENT MEDICAL AND SCIENTIFIC GUIDANCE AT ALL TIMES. Riders please bring a means of washing your hands regularly to the event. Stay home if you are suffering from the symptoms. DRY COUGH, FEVER LOSS OF TASTE OR SMELL or DIFFICULTY in BREATING. DO NOT COME TO THE EVENT! Avoid touching your eyes, nose and mouth. Cover your cough or sneeze with a tissue. Clean and disinfect frequently touched objects and surfaces using a regular cleaning spray or wipe. Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty. Create a procedure on sending / people home who show signs of infection. DO NOT GO TO HOSPITAL OR YOUR GP. Do not contact NHS 111 unless you have a persistent cough or breathing difficulties after 7 days. 	1x1	Low

						<ul style="list-style-type: none"> If you have to make contact, advise the services who you have been in contact with both at work and in general. 		
18.	<ul style="list-style-type: none"> Sourcing and identifying Personal Protective Equipment & Respiratory Personal Equipment PPE & RPE needs within the area. 	<ul style="list-style-type: none"> Compatibility of PPE & RPE Information, Instruction & Training Use of PPE & RPE Loss of PPE, Defect of PPE & RPE How & when to Wear PPE & RPE Protection to on site. 	Organisers Riders	2x2	Med	<ul style="list-style-type: none"> Face masks and gloves will be issued to officials and marshals for use should they be needed. We will issue as a secondary precaution to officials and marshals when assisting (if absolutely necessary) and dealing with an incident. First Aid responders shall supply their own PPE & RPE. All other methods of reducing risks been identified and implemented before using PPE – RPE as best as possible and using the GOV.CO.UK, WHO & ECDC advice in this risk assessment i.e. washing hand and 2 metre distancing where possible, however if breached 1m+ with risk mitigation. 	1x1	Low
19.	<ul style="list-style-type: none"> Environmental Impact and Control of Environment at Work 	<ul style="list-style-type: none"> Spillages. Chemical waste. Waste, rubbish & landfill. Water use for extra cleaning use. 	Riders	2x1	Low	<ul style="list-style-type: none"> Clean up all spillages from both surfaces using the spillage procedures. Environmental mats must be used. Use surface cleaners spraying and do not soak the area being wiped down. Do not use large amounts of paper towelling, only use what you need. Put all wastepaper in the waste bins provided. Try to reduce water and electricity use and monitor if possible. 	1X1	Low
20.	<ul style="list-style-type: none"> Vulnerable People 	<ul style="list-style-type: none"> Infecting persons or identifying infected persons. Spread of Covid 19 Lack of shielding measures. 	Riders Organisers Family members / others	2x2	Med	<ul style="list-style-type: none"> Follow the government and medical advice from you doctor. Strictly avoid contact with someone who is displaying symptoms of coronavirus (COVID-19). Vulnerable persons as defined by the NHS by virtue of age, underlying health condition, clinical condition or pregnancy 	1x1	Low

						should not present themselves for work but should remain at home in accordance with Government guidance. For more information, go to www.gov.uk		
21.	<ul style="list-style-type: none"> Catering Facilities 	<ul style="list-style-type: none"> Infesting persons or identifying infected persons. Spread of Covid 19 Lack of shielding measures. Surfaces contact. Unclean and unmanaged areas. 	Riders Organisers	2x2	Med	<ul style="list-style-type: none"> The caterers shall keep all surface wiped down and maintain frequently. For areas and surfaces which are subject to more regular human contact, consideration should be given to the need for additional disinfection. Wherever possible disposable or washing up gloves and aprons should be worn for cleaning. Separate refuse bins should be provided for the disposal of paper towel, waste gloves and aprons used for cleaning. Protective clothing must continue to be worn as required in line with the existing food requirements of the caterers. Maintaining regular cleaning and disinfection of all food contact surfaces, counters, and utensils. Developing more frequent cleaning and disinfection procedures for surfaces which are regularly touched by customers and staff such as door handles, counters and seating areas. Food service staff to wash their hands more frequently for at least 20 seconds with warm water and soap, both during food handling and after contact with items touched by others and customers including door handles, money etc. Ensuring gloves are changed regularly e.g. before and after preparing or handling food and after carrying out non-food related activities. 	1x1	Low

						<ul style="list-style-type: none"> • Providing hand sanitiser for customers to use on their way in and out of the food waiting area. • Food collection should be staggered to discourage crowding or congregation outside the catering area. • Where queuing is taking place, you should use queue management systems to maintain a 2-metre distance between people where possible, however if breached 1m+ with risk mitigation. A “Social Distancing” poster/sign can be used to remind customers of the requirement to maintain the 2-metre distance from one another. • Advise customers to leave the area once their food / drink is collected. 	
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Dynamic Risk Assessment

Dynamic Risk Assessment (to be completed when other risks are identified) <i>Call your safety advisor at SafeAid UK Limited if you are unsure 0779 538 5380</i>								
Item	Routine work activity	Hazards (something that could cause harm)	Who might be harmed?	Risk Rating Factor (RRF)	Risk Level (RL)	Control Measures	Risk Rating Factor (RRF)	Residual Risk Level (RRL)

Risk Assessment Matrix

Risk Assessment Key (RAK)		S = Hazard Severity		CRA – Company Risk Assessment	
Risk Assessment = S X L		1 = Slight	2 = Serious		3 = Major
L= Likelihood	3 = Likely	Medium	High		High
	2 = Possible	Low	Medium		High
	1 = Unlikely	Low	Low		Medium